

## **Internship in CEWEP – Confederation of European Waste-to-Energy Plants**

**Main functions:** Assisting CEWEP, focusing on communication and event organisation.

**Starting date:** March 2022

**Location:** Brussels, CEWEP office, Avenue de Tervueren 113

**CEWEP (Confederation of European Waste-to-Energy Plants) is the European umbrella association of the operators of Waste-to-Energy plants, representing about 400 plants from 22 countries. CEWEP focuses on contributing to European environmental and energy policy that can affect Waste-to-Energy Plants.**

### **Key responsibilities include:**

- Assisting in preparing advertising and communication material for CEWEP Congress (May 2022);
- Assisting in drafting communication material for CEWEP website, Twitter and publications, communicating technical issues in an easily understandable way;
- Assisting in the organisation of CEWEP Congress, workshops, working groups and other CEWEP meetings;
- Monitoring policy developments regarding Waste-to-Energy, waste management, energy and climate protection;
- Attending meetings of the EU Institutions and relevant conferences and events and reporting back to the Managing Director;
- As well as other administrative tasks.

### **Knowledge, experience and skills required:**

- University degree (communication or related – an advantage);
- Experience in communication – an advantage;
- Effective organisational skills, interest in event organisation;
- Knowledge and interest in sustainable waste management, energy and climate topics;
- Knowledge and experience in EU policy (previous experience in Brussels office and/or EU Institutions – an advantage);
- Excellent verbal and written English. Other languages are an asset;
- Good computer skills (Microsoft Office suite);
- A quick learner, team spirit and autonomous. Excellent interpersonal communication skills;
- Interest in working in a small team in Brussels environment.

### **We offer:**

- A 5 months paid internship in CEWEP;
- Interesting and varied work in a small, but effective team in a friendly working atmosphere;
- Possibility to learn and broaden your experience in multiple fields.

### **To apply:**

Qualified candidates should submit via e-mail a maximum one-page cover letter and a short CV (in English) to Agnė Razgaitytė [applications@cewep.eu](mailto:applications@cewep.eu) by **Monday 31<sup>st</sup> January 2022**.

Please mention in the title of your application “*Application Internship at CEWEP*”.